



2011 USPC South Region Council Meeting Saturday, November 5, 2011

Minutes

Call to Order

2011 Regional Supervisor Karen Thompson called the meeting to order at 9:15 am and thanked Woodbine for hosting the annual meeting, as well as all the club representatives for attending.

Roll Call & Introductions

Club and Region representatives introduced themselves and stated their goals for the coming year. See below for attendance by club.

Name	Club	Position
Vicki Johnson	Atlanta	Joint DC
Julia Banks	Cahaba	Joint DC
Lisa Shurtz	Cohutta Highlanders	District Commissioner
Joyceann Solomon	Hilltoppers	District Commissioner
Kara Vinzant	Hoof Prints	Sponsor
Kimberly Umphress	Hoof Prints	District Commissioner
Mikki Johansen	Midland Foxhounds	District Commissioner
Cathy Utley	Piedmont	District Commissioner
Carol Ann Parker	Pinchona	Joint DC
Kay Liston	Pine Trace	Secretary
Shannon DeMonti	Pine Trace	Joint DC
Brenda Yike	South Region	HMO
Valerie Simonian	South Region & Atlanta	Region Secretary
Sarah vanOs	South Region & Cahaba	VRS Instruction
Martha Fabiano	South Region & Cohutta	Joint DC & RIC
Jennifer Hood	South Region & Hilltoppers	Secretary & RIC
Karen Thompson	South Region & Hilltoppers	Regional Supervisor
Ashley Moates	Wings	District Commissioner
Kelly Windus	Wings	Sponsor
Julie Brown	Woodbine	Joint DC
Laura Tant	Woodbine	District Commissioner
Pam Pendleton	Woodbine	Hospitality
Alice Moran Tilles	Woodbine	Hospitality

Announcements & Other Items

- Karen referenced the cover of the notebook, which outlined the mission statement and core values of the USPC. She reminded us all to keep these in the forefront of our minds as we conduct the meeting, and as we fulfill our volunteer positions in the coming year.
- Jennifer Hood motioned that we not record in the minutes who made each motion. Valerie Simonian seconded this motion and it was approved unanimously.

Reading and Approval of 2011 Minutes

- ❖ The minutes from the 2010 South Region Annual Meeting were read and unanimously approved.

Regional Officer's Reports

Regional Supervisor – Karen Thompson

Karen presented the following statistics and financial information for our Region for consideration. She also noted that our region has 25 UR members. Karen feels the UR member count was high and encouraged everyone to go ahead and get kids rated when they join. This can be done at the club level meeting. She said this statistic also tells her that some members aren't interacting - we need to recognize this and address it when we see that members aren't involved.

Statistics for Region				
Current Membership Oct 19,2011	176	Club Breakdown Oct 19, 2011		
Rating Breakdown				
UR (9 joined since 2009 or 2010)	25			
D1	20			
D2	56			
D3	22			
C1	21			
C2	16			
C+	2			
C3	4			
B	2			
HB	5			
HA	3			
A	0			
			Atlanta	18
			Cahaba	17
		Cohutta	30	
		Hilltoppers	17	
		Hoof Prints	8	
		Midland	20	
		Mossy Creek (Inactive)	5	
		Piedmont	15	
		Pinchona	14	
		Pine Trace	10	
		Wings	5	
		Woodbine	17	
		Average	14.66666667	

Date	Region Activity	Total Members	# Clubs Participating	Event Total	Region Support
Jan 8	Standards and Ratings, Montgomery AL	83	11	825.00	420.00
Jan 15-16	HB/HA Prep Auburn AL	18	7	1,631.81	
Feb 26 Combined	EBTH, Cowetta GA	46	8	1,902.28	
Feb 26 Combined	Quiz, Cowetta GA	28	7		250.00
Feb 26 Combined	HM Clinic, Cowetta GA	37	9		
March 12-13	UL Riding Prep, Birmingham, ALA	12		3,761.23	641.23
April 1-3	Eventing Rally, Hamilton GA	68	10	8,600.27	500.00
May 13-15	Show Jumping, Hamilton GA	53	11	7,661.83	500.00
June 4	Games, Covington, GA	17	6	1,612.19	500.00
June 13-19	Region Camp, Pine Mountain	34	9	13,185.68	500.00
July 18-22	Championship, Lexington KY	16		716.32	716.32
July 24-26	Festival, Lexington, KY	4	3		
Sept 3-4	C3-B Rating, Covington, GA	4	4	1,401.00	136.00
Sept 17	Bud Hawley, Chatt Hills GA	36	8	2,120.00	
Sept 18 combined	C1/C2 Prep, Chatt Hills GA	12	6		
Oct 1	Dressage Rally, Hamilton GA	25	7	3,695.95	500.00
Oct 2	UL Riding Prep, Hamilton GA	8	5	1,796.33	638.83
Nov 5	Annual Meeting, Peachtree City, GA				
	Total	518		48,909.89	
	Average Participation for Year	30.3125	7.466666667	3,762.30	Total 5,302.38

Overall Statement of the Region

Karen stated that she felt that the 2011 South Region Year was full of new activities or activities not previous held in a few years. Her overall impression was that the year was successful for the general membership of the region and its officers.

Our Region currently has 176 members, which is two less than 2010 year membership. We do not have a horse master's program in the region. We lost the one Riding Center in Alabama because the farm sold. Those members merged with Cahaba Pony Club. We held one (1) C3/B Rating, five (5) qualifying rallies, seven (7) clinics/preps and one summer camp in the region. The region sent 16 members to Championships in Kentucky in Quiz, Dressage, SJ and Eventing. Karen felt this number was low and would like to see it increase. She stated that when she was the DC she sent 16 members to champs, just from her own club. She felt this number may have been low because we have so many D level members who are not old enough or rated to attend. She also encouraged everyone to attend Festival when it returns to the Kentucky Horse Park.

Nick Fabiano was selected for the National Honor of riding with the International Games Team.

As RS, Karen stated that her personal goal was to foster communication and teamwork through the region at the club and leadership level. While a difficult goal to measure, the region instituted techniques to increase communication:

- **Regional Conference Calls:** through new monthly phone calls during the busy spring period (5 calls total) we were able to discuss, as a region, upcoming events, national requirement news, planning, budgetary numbers for activities, future club level rating & prep opportunities and instructor sharing. We utilized Accuconference to provide a 1-800 number for the DC's to call in. Calls were held to one (1) hour maximum. This phone number was also utilized for additional Camp and other regional activity planning. Calls were instrumental to allow communication with more than 5 members at a time while not having to drive to a meeting place to conduct business. The overall cost was not previously budgeted and the financial impact was higher than expected, but proved invaluable to the region. Karen stated that she would like to move the calls to a bi-monthly format in the coming year. Kimberly Umphress stated that these calls were invaluable to her as a DC.
- **Parent Committees for specific activities:** Camp was a huge planning experience; we were able to acquire a committee from multiple clubs. The planning experience formed great alliances with many DC's where they are now sharing instructors and ideas independent of a regional conference call. Karen would like to see a representative from each club on each committee formed next year.
- **Regional Education Clinic Activities:** The Standards & Rating Clinic, Regional Camp and the Bud Hawley Clinic were new (or re-established after several years) to the region. All events were well attended and very successful to the region. Providing regional events brings all the members together to foster a USPC network and provide an inclusive atmosphere where we have the same mission and goals. Total dollars spent on Educational Activities was \$1,916.06.
- **Horse Management Retreat:** Brenda Yike recognized the need for a consistent, clear and organized horse management staff. Brenda developed an agenda for a HM Retreat weekend to discuss in-depth the process of being a HM Judge. The weekend together gave time to ensure as a team, they are judging to the same level, and consistently communicating the same information to the members. The event was well attended and the HMJ's had a great time together developing the goals Brenda set.

Challenges:

1. As a new RS, the main challenge is with members and parents interacting with each other and officials. Similar to other youth activities, inter-personal-relationships are a common problem that organizations monitor. As a region, no club is unique without some situation which caused hurt feelings or undue stress to leaders, parents and members. I cannot emphasize enough as leaders the need to examine the USPC Mission and Core Values as our primary target.
 - If we focus on ALL core values but ideally the second values; “Organized teamwork including cooperation, communication, responsibility, leadership, mentoring, teaching and fostering a supportive yet competitive environment,” then the experiences for members and parents will be successful.
2. Conflict Resolution: this is another area where we need to develop skills to keep member and parents from reacting and escalating experiences that are misunderstandings or that are not handled correctly. At the club level encourage positive interaction for general questions and experiences. Create an “open door” policy for everyone to speak...there is NEVER a dumb question or an experience which should go unnoticed or underappreciated. A negative experience can be misunderstood; perhaps having the open door discussion at all levels will allow people to “get it off their chest”. In many situations this is what some people need to do in order to move on.
 - Recommendation is that ALL DC’s attend Annual Meeting Leadership conference for training in USPC conflict resolution or overall communication advancements. Marketing and Growth: while we have tremendous energy regionally with an excellent USPC curriculum we don’t do a great job with sharing our secret with other horse enthusiasts or friends. We must begin to market at the club and regional level.
 - At the club level – Host a “bring a friend” meeting. MUST HAVE additional insurance and announce specific friend expectations for the meeting in your invite. *Valerie Simonian asked about how to add extra insurance and the process was explained. Jennifer Hood & Kimberly Umphress shared their successful experiences with having a meeting or clinic for non-members.*
 - Market your club at feed stores, market bulletins, local shows (banners hung). Volunteer your club as event volunteers for local shows in exchange for an advertisement or announcement during the event.
 - When members are at USEA, USHJA or USDF encourage them to wear their Pony Club Pin and talk about their club and experiences. Members will be your best marketing tools when other participants and parents observe the independent skillful way members handle their mount and barn activities. *Jennifer Hood suggested having kids who are showing to hang banners on their stalls to advertise that they are Pony club members. Julie Brown stressed the importance of branding and making any such banners/signs uniform. Karen suggested that our Region make a banner that individuals can order.*
 - Sell South Region T-shirts or Collar shirts . *Kelly Smith is going to be designing a new website and Karen has asked her to include a space to order Region merchandise.*
3. Club Level Education: What I am learning through rallies is that the Horse Management Staff is providing basic education to the members on tack, biting, and overall discipline expectations to the lower level members. We must increase the level of instruction both mounted and especially un-mounted at the meetings. Utilizing UL members for education is required as part of the curriculum. However, I encourage you to bring in USPC knowledgeable experienced instructors for specific training.
 - RIC’s are working on an Regional Instructor Resource Guide *Valerie suggested we have a list of CHMJ’s that clubs can call to teach unmounted meetings. Karen suggested adding to the instructor’s directory that the RICs are working on. Micki’s club is sending out a test via email and awarding members who do well. Karen thought this was a good idea, but said to take it a step further and make sure that members could apply the book knowledge.*
 - Encourage ALL your instructors to attend the S&R Clinic in January for an overview of how to rate and the USPC expectations

Goals for Next year:

- Continue to Foster Open Door Communication throughout Region
- Majority of Club DC’s attend Annual Meeting for Leadership Training
- Marketing Campaign to grow our members and share the USPC curriculum
- Increase Club Level Instruction by sourcing USPC Knowledgeable Experienced Instructors

Treasurers Report (Please see attached Exhibit A)

Our treasurer, Nancy Thrasher, was in Italy and unable to attend the meeting so RS, Karen Thompson, presented the Treasurer's Report.

Conference Call Fees

- Accuconference Communication Phone Service \$402.84. *This expense was greater than what was budgeted but everyone agreed that it was a great tool for communication and bringing the Region together.*

Treasury Summary

CASH ON HAND:

Checking	\$13,158.34
Dykstra Memorial Fund	\$1,500.00
Educational Fund	\$26,400.00
Total	\$39,558.34

- Karen pointed out that the money earmarked for the education fund is never actually withdrawn from the money market account. Nancy leaves it where it can earn interest and the money is paid out from the general fund.
- Karen said that Nancy would like to move more money from the general fund to the money market account so that it can earn interest. Cathy Utley was concerned that this would leave the general fund short on cash but Karen explained that most money flows in and out of the region – there is never a large outlay of funds that is not immediately replaced.
- The council unanimously approved a motion to allow the Treasurer to move funds from the general fund to the money market account and agreed that the amount could be decided by the treasurer.
- The 2011 budget approved unanimously as presented.

Vice RS – Instruction Report

Sarah vanOs offered the following reports, with assistance from the organizers, about the educational opportunities offered in 2011 by the Region.

Upper Level HB/HA Report – Presented by Kimberly Umphress

Organizer: Kimberley Umphress

Host Club: Hoofprints

Dates: Jan 14, 15 &16

Location: Rockwood Equestrian, 1300 Lee Road 400, Opelika, AL,
Home of Kimberley Umphress and Family

Member Summary:

Total of 18 Members:			
C3 Count	1	HA Count	2
C2 Count	8	HB Count	
C1 Count	5	B Count	2

Total South Region Members	11
Total Out-of-Region Members	7

Instructors: N.E. Karine Gordy	Extra Volunteers: 2 Auburn University Veterinarian Instructors
Volunteer Chairs: Natalie Royer, Elizabeth Caldwell	

Per Member Fee \$100

Accidents: None

Total Income: \$ 100 x 18 + 5 mothers x \$10 = \$1850

Total Expenses: \$ 1,631.81

Profit for Host Clubs: \$ 218.19 – **Important** these funds were used for Region Bud Hawley Clinic

Overall Statement:

This was a weekend prep, with instruction beginning Friday night. The members and moms were invited to stay at Kimberley's house for the weekend. The wonderful hospitality kept travel time to a minimum and made the most of instructional time.

The prep began Friday night, with Karine beginning the instruction after supper. The members and most moms stayed at Kimberley's house. It was great to have everyone in one place.

Instruction began early Saturday morning at Auburn University School of Veterinary Medicine. The instruction at Auburn went very well, especially since this was the first time for the Pony Club to visit the Anatomy Lab. The members learned extensively about the skeletal structure of the horse with added information about tendons and muscles. Elizabeth Caldwell, DVM, ran part of the meeting in the Lab, specifically about teeth and how to age a horse. She also contributed extensively to the presentation regarding the types and effects of various medicines often administered. Another veterinarian from Auburn lectured and presented slides on parasites. Saturday afternoon focused on riding instruction with Hoof Print Pony Club providing riders.

Karine worked with the members Sunday morning with bandaging and Sunday afternoon on longeing techniques.

Challenges:

The extraordinary amount of information presented was a little overwhelming at times.

Recommendations:

1. Another instructor would have been good, because of the number of members in the prep. It was thought that next year, perhaps the NE could be asked what areas she/he would prefer to teach, and which areas could be then assigned to an upper level member or someone else from the area.
2. Instructors who presented at Auburn, who were not familiar with Pony Club, need to be briefed explicitly on the standards for the HB and HA. Some areas were too basic, some too advanced. This did not include Elizabeth Caldwell, DVM and H-A.

Annual Meeting Upper Level Report – Presented by Sarah van Os

Organizer: Sarah van Os

Dates: March 12-13, 2011

Location: Blackjack Farms, Birmingham, Alabama

Member Summary:

Member Breakdown			
Total of 12 Members:		Total South Region Members 8	
HA Count	1	Total Out-of-Region Members 4	
HB Count			
B Count			
C3 Count	4		
C2 Count	7		
Instructors: N.E. Kevin Bowie, Clarksburg, MD N.E. Deb Willson, Athens, TN			
Volunteer Chairs: Kathy Carleton – Co-Chair – Food, Cahaba Julia Banks – Co-Chair – Food, Springstone		Extra Volunteers: Kathy Coats, Cahaba and member daughters Elizabeth and Caitlin Heather Clemmett, Cahaba, and member daughter Hannah Josephine Cleverdon, member, Cahaba Lexie Carleton, member, daughter of Kathy	

Per Member Fee - \$260

Total Income: \$ 260 x 12 riders = \$3,120

Total Expenses: \$ 3761.23

Profit for Host Clubs: \$ 0

Cost to Region: \$641.23

Extra support from Region/ clubs included in income:

South Region: \$641.23	
------------------------	--

Accidents: None

Overall Statement:

The overall experience was a quite a success! The facility was very accommodating, and has ample space for all of the riding that was a part of the clinic. This was our second time to run the Clinic in this format, and it was certainly easier the second time around. Riders seemed to get plenty of ride time and instruction. Riders and moms seemed to enjoy the dinner on Saturday night at the van Oses'. For many, it was good to "get away" from the barn, and the riders and moms seemed to enjoy the "bonding time" and a chance to talk in a relaxed manner with the NE's. The food was great! Kathy and Julia did a great job of soliciting salads, dessert, water, etc. from the host clubs' members. The girls were a delight and had lovely manners and the moms all pitched in and helped in a variety of ways. This was a great group!!

Challenges:

1. This prep was inadvertently scheduled for the first weekend of Alabama's spring break. Many of the host club members were out of town. Nearly all kindly contributed before leaving town, but this put a burden on the few who were left in town to help at the clinic.
2. Blackjack can only accommodate 12 riders easily. It could perhaps accommodate a few (1-2) more. If we ever wanted to have a much larger clinic, we might have to choose another venue, but..... I like having it at Blackjack! 😊
3. Hard to keep costs any lower than we kept them for the weekend. The host clubs offered to host clinic participants in member homes. One family took advantage of the offer. The NE's stayed at the van Oses' house, so that we could avoid hotel costs. This seemed to work well. Host club members contributed a lot of the food.
4. On Sat., night, we changed Sunday's schedule. Not everyone wanted to ride XC on Sunday, and the NE's elected to modify the schedule to try to accommodate what the riders wanted regarding areas of practice/instruction in the remaining time. It was a bit of a challenge to redo the schedule at the last minute, but everything seemed to work out well, and the riders seemed pleased. The NE's let each rider choose 2 out of 3 areas of participation for Sunday - dressage, XC or grids.

Recommendations:

1. Since the Region supplements the Clinic with an approximately \$650 fee, it may be appropriate to charge out-of-Region members an additional \$30 to help offset the subsidy.
2. This year, I asked the NE's if members who were not riding, could come into the ring to stand by the NE's while they taught. They graciously allowed the members to do this. Some of the girls took advantage of this. Others were just too tired. I think this is a good idea for future clinics, if it can be worked out.
3. Saturday's schedule was the same this year as last year. This seemed to work well. However, the NE's had a really long day on Saturday – a 12-hour day, and they were pretty tired. They taught all day and then had to longe with 6 riders. It would be great to let someone else come in to oversee the longeing, but that would be an additional expense.

UL Prep Annual Meeting Report by Katie Fite – Presented by Sarah vanOs

Organizer: Lida Sease

Host Club: Pinchona

Dates: Oct 2

Location: Poplar Place Farm

Member Summary:

Total of 18 Members:					
C1 Count	3	HA Count	1	Total South Region Clubs	5
C2 Count	4	HB Count	1	Total Out-of-Region Members	0
Instructors: Maureen Pach, NE Level 4 Pam McNair, Clinician Amanda Thompson, HA –(Bandaging)				Organizer: Lida Sease Hospitality: Genny Stewart	

Per Member Fee \$125.00

Total Income: \$ 1,157.50

Total Expenses: \$ 1,796.33

Profit for Host Clubs: \$ 0

Region Supplement \$ 638.83

Accidents: 2 Falls

Overall Statement:

The prep began Saturday night where the members were invited to the hotel for an introduction briefing and overview of the World Games Dressage DVD hosted by Maureen Pach. The riding instruction began early on Sunday morning. The schedule was formatted started with flat work, then bandaging, grids, stadium rounds, then cross country. The day was packed full and the hospitality was wonderful. Having two instructors and two arenas going at once was very helpful for the flow of the day. Members were rotated riding with both instructors during the day. Bandaging was conducted during the non-riding time during the morning. All instructors were friendly, helpful and happy to be there. Maureen was especially focused on education and ensuring the members had goals to work towards when they left the prep. There was time spent at end of prep with each instructor for feedback which we don't often get to do due to travel plans.

Challenges:

1. Participation in the prep was low and region had to supplement a large portion to keep it affordable for participants.
2. One-day format lends itself to a tight and rushed schedule; parents and members are tired and want to get home after the previous rally.
3. The Cross Country format was a challenge. We had two riders come off horses during the session in two different groups. Having a large course area this portion of the prep takes more time than would be used in a traditional rating.

Recommendations:

3. Need leadership and parents to encourage UL members to participate in preps as much as possible. The prep provides feedback to each member, but also allows members to understand the rigor of rating as well as begin to formulate the "overall" evaluation discussion which is required at the rating.
4. Start the prep on Saturday night with flat work or longeing after the rally.
5. Take Cross Country out of this one-day prep format. Many times the preps are used to school cross country. Due to the short format there is not enough time to school fences. I would rather the Region host a series of cross country clinics with an NE or Clinicians and focus on riders and mounts achieving goals they are working on. The CC time can be focused towards longeing with the NE as longeing is an area we have been critiqued during the rating where we are lacking instruction. *Shannon DeMonti suggested offering a cross country day but Karen said our schedule is very packed. Julie Brown said that Woodbine has a lot of resources and they can open up their meetings to the region. Karen said it would help clubs to have more participation and make meetings more cost effective.*

Vice RS Reports – Activities

Both Vice RSs for Activities were unable to attend the meeting due to previous commitments. The following reports were presented by RS Karen Thompson.

Annual Meeting EBTH, HM & QUIZ Report by Willie Johnson

Organizer: Julie Brown, Woodbine Pony Club

Dates: February 26 , 2011

Location: Cowetta County Fair Grounds

Member Summary:

Member Breakdown			Tests Ridden
Total count participating:			EBTH Rally was presented in the Games Format for Rule Book
Rally	Member	Clubs	
EBTH	46	8	
QUIZ	28	7	
HM Clinic	37	9	
Instructors or Judges: Brenda Yike Chief HM and TD			Organizer: Julie Brown, Woodbine Pony Club Secretary: Laura Tant

Budget:

Per Member Quiz Fee \$30
\$10.00

Per Member EBTH Fee \$15.00

Per Member HMC Fee

Total Income: \$ 2,150.00

Total Expenses: \$ 1,902.28

Profit for Host Club \$ 247.72

Region and Amount South **\$250.00**

Accidents: None

Quiz Rally Report: It was very encouraging to see a large group of competitors, many of who were new to Pony Club. The Rally began after lunch and ran smoothly. Volunteering for this rally is a good way for new parents to see firsthand what Pony Club teaches and how hard our kids work. We had several kids from this Rally go to Champs. I would recommend to anyone interested in attending Champs make their first trip to Champs in Quiz. Great job Woodbine!!

EBTH Report: EBTH this year was full of activities, maybe a little bit too much for the numbers we had. A large number of participants is a nice problem to have. Using Games Rally as our model this year caused some confusion in the inspection process. Overall the EBTH went well.

Ideas/Suggestions: Maybe it is time we think about the best way to achieve our objective of EBTH. Educate, Impress, Motivate= Participation (Mission Accomplished). EBTH is learning experience for the parents as well as, for our new members. Portions of the EBTH orientation process should involve both parent and new member simultaneously, such as inspections (helmet, tack and formals), tack room setup and its contents. This is their first exposure to the South Region.

Everyone wants to be a part of a winning team and Pony Club is a winner. In addition to setting up individual tack stalls, establish one example tack stall with all its contents to be on display. Show and explain a tack stall and its equipment, purpose and function. Show and explain what formal inspections are and why, what is acceptable and not acceptable. Discuss the purpose and importance of Horse Management during a rally (Brenda already does this).

Parents need to know there are standards that members have to meet. A lot of what we do in EBTH can be done at the local club level as un-mounted meetings. This would lessen the work load considerably. It would be good if the new parent and member could observe (not participate) portions of the quiz rally. We need to adopt a way for new members to attend a rally as an observer so they see and feel the rally experience. I think we can still keep this as a one day rally. EBTH in the AM, Quiz in the PM. Overall both EBTH and QUIZ were a hit.

Annual Meeting - Eventing Rally Report by Willie Johnson

Organizer: Midland Foxhounds PC, Draydn Hinson

Dates: April 2&3, 2011

Location: Poplar Place Farm

Member Summary:

<p>Member Breakdown</p> <p style="text-align: center;">Total of 10 Clubs Participating:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-left: auto; margin-right: auto;"> <tr> <td style="width: 25%;">UR Count</td> <td style="width: 12.5%;">4</td> <td style="width: 25%;">C2 Count</td> <td style="width: 12.5%;">12</td> </tr> <tr> <td>D1 Count</td> <td>4</td> <td>C3 Count</td> <td>1</td> </tr> <tr> <td>D2 Count</td> <td>16</td> <td>B Count</td> <td></td> </tr> <tr> <td>D3 Count</td> <td>11</td> <td>HA Count</td> <td>1</td> </tr> <tr> <td>C1 Count</td> <td>14</td> <td>HB Count</td> <td>1</td> </tr> </table>	UR Count	4	C2 Count	12	D1 Count	4	C3 Count	1	D2 Count	16	B Count		D3 Count	11	HA Count	1	C1 Count	14	HB Count	1	<p>Tests Ridden</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Amoeba: 8</td> </tr> <tr> <td>Tadpole: 16</td> </tr> <tr> <td>B/N: 17</td> </tr> <tr> <td>Novice: 8</td> </tr> <tr> <td>Training: 4</td> </tr> <tr> <td>Prelim: 1</td> </tr> </table>	Amoeba: 8	Tadpole: 16	B/N: 17	Novice: 8	Training: 4	Prelim: 1
UR Count	4	C2 Count	12																								
D1 Count	4	C3 Count	1																								
D2 Count	16	B Count																									
D3 Count	11	HA Count	1																								
C1 Count	14	HB Count	1																								
Amoeba: 8																											
Tadpole: 16																											
B/N: 17																											
Novice: 8																											
Training: 4																											
Prelim: 1																											
<p>Instructors or Judges: TD: Mindy Fresian CHMJ: Pierre Ballard (Provisional) CHMJ: Brenda Yike (Mentor) Chief Judge: Sally Crews S/J Judge: Leigh Ellen Ertle</p>	<p>Chair: Organizer: Draydn Hinson Secretary: Heidi Kazin</p>																										

Budget

Per Member Fee \$160.00

Team Fee \$675.00

Stable Manager Fee \$35.00

Region Supplement \$500.00

Total Income: \$ 9610.00

Total Expenses: \$ 8600.27

Profit for Host Club \$ 651.73 (profit only 250.00) Refund extended to all clubs participating

Sportmanship Award: Nancy Jo Malone, Hilltopper Pony Club

Accidents:

Comments/Suggestion/Concerns:

- This was the biggest rally I have been involved with. Midland did a great job putting it together. The organization of the team info in the program was easy to follow.
- Keep the rally in the spring.
- Poplar was a great facility and easy to work with, it is also easy to get to for the Ala. clubs
- Organizer should have experienced person as controller during x/c phase
- This is a FUN RALLY !!!! Lets keep it that way

Challenges & Recommendations:

- Would not recommend having a provisional CHMJ for Event Rally, especially one this size. Had many issues in the HM dept. We need seasoned personnel for this rally.
- Event Rally can be organized chaos, especially during cross-country. We had an issue with missing tack which was later found but still cause much tension.
- Recommend the (South Region or Organizer) adopt a system of transporting tack back to barn. We have shuttle drivers but we need a receiving person and receiving area in the barn. Maybe add a volunteer position /person in the field & a HM receiving person in receiving barn area. If we adopt a bag transport system then the bags need to be clear not black. Bags can be tossed around like a sack of potatoes. Baskets (if large enough) would work well; you can't toss them. Equipment should NOT be mixed together. Competitor info should be on each individual bag/basket. Parents have a lot of money invested in equipment and the kids work hard to keep it clean. We need to be more responsible!

Annual Meeting - Dressage Rally Report by Willie Johnson

Organizer: Pinchona Pony Club, Lida Sease

Dates: October 1, 2011

Location: Poplar Place Farm

Member Summary:

Member Breakdown				Tests Ridden	
Total of 7 Clubs Participating:					
UR/D1 Count	5	C1	6	Intro A -6	Training 3 - 3
D2	9	C2	3	Intro B -10	First 1 – 2
D3	2			Intro C -4	First 2 – 3
				Training 1 - 4	First 3 – 1
				Training 2 - 7	Musical – 3

<p>Instructors or Judges: TD: Allina Strickland-Bell CHMJ: Maureen Pach HMO: Brenda Yike Chief Judge: Mary Fowler (R)</p>	<p>Chair: Organizer: Lida Sease Secretary: Lisa Castaldo</p>
--	---

Budget

Per Member Fee \$140.00
 Team Fee \$570.00
 Stable Manager Fee \$30.00
 Region Supplement \$500.00
 Total Income: \$ 3767.00
 Total Expenses: \$ 3695.95
 Profit for Host Club \$ 71.05

Sportsmanship Award: Elizabeth Chapman, a stable manager from Piedmont PC

Accidents: 1 fall in warm up

Comments/Suggestion/Concerns:

- Pinchona did a GREAT Job!!!!
- Although attendance was low I recommend keeping Dressage Rally in fall.
- Poplar was great to work with as always & would definitely go back there.
- TD was a great representative of Pony Club- would keep her on our list for future events.
- Overall this rally was small but it was done first-class, everyone involved should be proud.

Challenges & Recommendations:

- One rider and one stable manager scratched the rally and one rider scratched the prep. Because of the deficit, we did not refund any of these fees.
- Very hard to make budget with small turnout, need to improvise where we can.
- Some honest mistakes were noted in scoring-just need to be sure we get it right the first time.

Annual Meeting - SJ Rally Report by Jennifer Hood & Stephanie Broome

Organizer: Hilltoppers PC,

Dates: May 13-15, 2011

Location: Poplar Place Farm

Member Summary:

Member Breakdown	Tests Ridden																																						
Total of 11 Clubs Participating:																																							
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">UR Count</td> <td style="width: 25%;"></td> <td style="width: 25%;">C2 Count</td> <td style="width: 25%; text-align: center;">8</td> </tr> <tr> <td>D1 Count</td> <td style="text-align: center;">5</td> <td>C3 Count</td> <td style="text-align: center;">1</td> </tr> <tr> <td>D2 Count</td> <td style="text-align: center;">14</td> <td>B Count</td> <td></td> </tr> <tr> <td>D3 Count</td> <td style="text-align: center;">11</td> <td>HA Count</td> <td></td> </tr> <tr> <td>C1 Count</td> <td style="text-align: center;">11</td> <td>HB Count</td> <td style="text-align: center;">2</td> </tr> </table>	UR Count		C2 Count	8	D1 Count	5	C3 Count	1	D2 Count	14	B Count		D3 Count	11	HA Count		C1 Count	11	HB Count	2	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">LP</td> <td style="width: 30%; text-align: center;">2</td> </tr> <tr> <td>H3</td> <td style="text-align: center;">1</td> </tr> <tr> <td>H2</td> <td style="text-align: center;">2</td> </tr> <tr> <td>H1</td> <td style="text-align: center;">4</td> </tr> <tr> <td>DHR</td> <td style="text-align: center;">3</td> </tr> <tr> <td>JJ4</td> <td style="text-align: center;">4</td> </tr> <tr> <td>JJ3</td> <td style="text-align: center;">10</td> </tr> <tr> <td>JJ2</td> <td style="text-align: center;">11</td> </tr> <tr> <td>JJ1</td> <td style="text-align: center;">5</td> </tr> </table>	LP	2	H3	1	H2	2	H1	4	DHR	3	JJ4	4	JJ3	10	JJ2	11	JJ1	5
UR Count		C2 Count	8																																				
D1 Count	5	C3 Count	1																																				
D2 Count	14	B Count																																					
D3 Count	11	HA Count																																					
C1 Count	11	HB Count	2																																				
LP	2																																						
H3	1																																						
H2	2																																						
H1	4																																						
DHR	3																																						
JJ4	4																																						
JJ3	10																																						
JJ2	11																																						
JJ1	5																																						

<p>Instructors or Judges: Judges: Mindy Friesen & Allina Bell Steward: Sue Beth Bunn Course Designer: Ann Haller Chief Horse Management Judge: Robert Holt</p>	<p>Chair: Organizer: Jennifer Hood Secretary: Joyceann Solomon</p>
---	---

Budget

Per Member Fee \$150.00

Team Fee \$635.00

Stable Manager Fee \$35.00

Region Supplement \$500.00

Total Income: \$ 7638.00

Total Expenses: \$ 7661.83

Profit for Host Club \$ 23.83

Sportsmanship Award: The Smoke-N-Sizzle Sportsmanship Award was given to Sarah Armstrong, a stable manager from Hoof Prints Pony Club.

Accidents: 2 fall in competition

Comments/Suggestion/Concerns:

- Hilltoppers Pony Club hosted the South Region Show Jumping Rally at Poplar Place Farm in Hamilton, Georgia May 13-15. We had 11 teams – 9 full teams and 2 four-man teams (see participation breakdown by club below). Thirteen of the 53 competitors entered as qualifying participants.
- It was a very successful rally. We paid the facility to set up and take down jumps and this was money well spent. Our officials worked well together and other than a strong storm on Friday night the weather was perfect. The rings were more than adequate and the footing was great.

Challenges & Recommendations:

- I can't think of any challenges but would definitely recommend paying Poplar to set the jumps

Annual Meeting Games Rally Report by Stephanie Broome

Organizer: Cathy Utley

Dates: June 4, 2011

Location: Barlynn Farm Covington GA

Member Summary:

Member Breakdown		Tests Ridden	
Total of 6 clubs participating Members:		Game	
C1 Count	1	Bending	
D3 Count	3	Windsor Castle	
D2 Count	7	Mug Shuffle	
D1 Count	4	Two Flag	
UR Count	1	Carton	
Total	16	Five Flag	
		Sword	
		Hula Hoop (Sr only)	
		Balloon	
		Ball and Bucket	
		Stepping Stone	
		Housewife Scurry	
		Bottle	
		Hi Lo (sr only)	
		WALK TROT	2 walk trot teams
		Bending	
		Two Flag	
		Carton	
		Housewife Scurry	
		Sword	
		Bottle	
		Mug Shuffle	
Instructors or Judges: Frank Horn TD Price Story Chief		TJ Noe Sportmanship Award: Adam Pendleton, Woodbine PC	

Per Member Fee \$80

Team Fee \$400

Stable Manager Fee NA

Total Income: \$ 1860.00

Total Expenses: \$ 1612.19

Profit for Host Club \$ 247.81

Region and Amount South \$500

Accidents:

1 child was poked in the face just below the eye by the other rider in the hand off of a "sword"
Medic applied antibiotic ointment, no further action was required

Overall Statement

The games rally went well. The facility was adequate, all judges and volunteers did an excellent job.

Challenges:

1. As was the case in 2010, participation was quite low for games.
2. The date may have been a little too late in the season as it was very hot; however it was unseasonably hot for early June and we could not have foreseen that.

Recommendations:

Schedule an earlier date for the rally (as we have already for 2012) and try to generate interest in games region-wide.

Annual Meeting – Championship & Festival Report by Stephanie Broome

Member Summary:

Member Breakdown	Festival Attendance
Total of 16 Participating at Championships: <ul style="list-style-type: none"> • 2 - Quiz Jr. D • 1 – Training Level Dressage • 1- Show Jumping Horse II • 5 – Show Jumping Modified Division (including stable manager) • 2 – Show Jumping Developing Horse and Rider • 1 – Eventing Preliminary Level • 3 – Eventing Training level (including Stable Manger) • 1 – Eventing Novice Level • 1 – Beginner Novice Level 	Total of 4 members participating at Festival: <ul style="list-style-type: none"> 2 Cahaba 1 Cohutta 1 Midland

Budget

Championship Supplement Per Member \$44.77

Region Supplement \$716.32

Comments/Suggestion/Concerns:

- Festival Educational Clinics were attended by 3 of our South Region Members. They reported they learned so much in the clinics held for Festival. Festival only occurs every three years but is a very valuable experience for those who attend.
- The South Region was well represented at the 2011 USPC National Championships, held in Lexington, Kentucky, in July of this year. The heat was brutal and very difficult for competitors both human and horse. Despite all the heat our competitors did us proud.

Challenges & Recommendations:

- Festival:
 - As a region we need to announce and explain the reason for festival and how beneficial it is to the riding member. Kathy Carleton has offered to be the spokesperson for Festival for the next few years to encourage riders to participate.
- Championships:
 - Recommendations for next year would be that we announce the qualifiers for the discipline soon after each rally is over. This way they may begin to make plans and begin submitting paper work earlier. We could begin to collect paper work sooner. We spent a lot of money in over nighting checks and entry forms ect... that might could have been avoided. Some try to qualify in more than one discipline and chose one after they qualify which we would still be able to allow.
 - It was also difficult to find times for the teams to meet with the coaches. The importance of this meeting with the coach was not well understood by all. I would like to go ahead and secure coaches at the much sooner - maybe at the time of the rally weekend at least.
 - We attempted to have a Horse Management Day workshop for all competitors as well. Timing would not allow for us to accomplish this. I think it would be helpful to set dates for this much sooner. Ideally I would like to have the HM and Coaches weekend together if possible and would like to try that next year.
 - The South Region was able to provide \$44.77 per rider for Championships from the surcharges collected at each Rally.

HMO Report

The following report was presented by our HMO, Brenda Yike.

2011 South Region Annual Report

HMO, Brenda Yike

Rallies

- There were four rallies this year, all qualifying. I will not go into numbers since that will be reported by each host club. All four rallies were adequately staffed by HM.
- We continued utilizing HM teams of two, an AHMJ and Apprentice. HMJs continue to support the team approach with some minor tweaks.
- Rally Organizers did a great job this year, HM had all needed paperwork. Excellent work providing us with the two ratings now required for each competitor (riding rating and HM rating). I appreciate how seamlessly that information flowed into HM paperwork.
- We brought in three out of region CHMJs and continued the practice of bringing in one Prov. All three CHMJs worked very well, got along with HM staff, rally officials, and most importantly the competitors. The Prov this year was not as successful; subsequently we experienced some issues on a number of levels. On the HM level we learned some valuable lessons, both good and not as good. However all lessons either implemented HM change or are filed to remember if needed again. I recommend continuing the practice of bringing in one Prov per year.
- This year our Prov should be none other than our own Jennie Galbraith. Jennie has been accepted into the CHMJ Program by the HM Committee and one of the requirements is that she act as PCHMJ in her own region. She will have to have a Mentor CHMJ for this rally. Since I am HMO I cannot act as Mentor, so a CHMJ from outside the region will have to be brought in to satisfy the HM Committee requirements.
- Maureen Pach has already been secured for Event Rally. I would like to be CHMJ for Games Rally to facilitate additional training for Jennie. Mary Waldman has been secured for SJ, and has agreed to Mentor for Jennie. DR Rally will be combined with UL clinic again this year, I have some suggestions for CHMJ/NE and will work with host club.
- Jogs continued to improve. Lack of education/understanding appeared most frequently in young/new members. USPC Standards do not require member to jog until D3 rating, which means UR/D1/D2 members participating in a rally need extra instruction to be safe and proficient during rally required jog. Again I strongly suggest that jogs be practiced at EVERY mounted meeting for every level. I can tell which clubs are doing and which clubs are not just by watching jogs at rally. Sort of like longeing and bandaging, can't be faked and practice shows. Members also need to be encouraged to take mounts out to walk at least 10-15 minutes ahead of scheduled jog time in order to allow mount to walk out stiffness. Many mounts are not used to staying in a stall overnight and need to stretch their legs, especially those of advanced years. No sense starting rally by having to re-jog mount because of stiff joints.
- Helmet issues were down again this year, but have not yet reached our target goal of zero. This is an attainable goal since all helmets should be checked at the club level by the first mounted meeting of the year. Members grow and helmets need to be replaced regularly. Also recommended that knowledgeable individual help new members with helmets as soon as they join, and show video Every Ride Every Time.

HM Retreat

South Region held an inaugural HM Retreat on Oct 22-23, 2011. Maisie Compton and Ada Holley graciously opened their homes and facilities to host the event. Half of the HM staff was able to attend, and we all learned a lot, ate a lot, and laughed a lot. The crew agreed the HM Retreat should become an annual event, to be held in the fall as close behind the final rally as scheduling allows. Maisie and Ada even more graciously offered to host again in 2012. Tentative date Oct 27-28, 2012, if calendar permits.

We covered a wide variety of HM topics over 2-1/2 days, with strong emphasis on HM consistency. I won't bore you with everything we discussed, but here are some highlights of note:

- AHMJ's to attend four HM related events per year in order to stay current: EBTH, two rallies (of their choice), and the HM Retreat.
- HM teams at rally worked well. Apprentice HM will continue to be paired with AHMJ in mentor role. Not all AHMJ's ready to be in mentor role but comfortable working alone. I will work with AHMJ's to determine who will be pairing with Apprentice to mentor and who is not ready to mentor.
- Adding latex gloves to HM Kit. Gloves to be used during formals and safety checks when checking bits to reduce possibility of transmitting disease.
- Jogs. Created a definitive list of HM responsibilities during jogs to eliminate staff confusion. Potentially jogs could require more people than there are HM staff members so either non-working HMJs on the grounds or other knowledgeable adults will be asked to assist if needed.
- Continue to use Check In Station for formals. Check In will be manned by HM staff in order to evaluate whether competitor is actually "formal ready" when presenting for check in. Example, having SM with competitor in waiting area to give final wipe to boots/tack/mount prior to presenting means competitor is ready. Competitor checking in with stock tie undone, shirt untucked, SM still applying hoof dressing, etc, means competitor is not ready. When competitor checks in s/he must be prepared to walk straight from check in to formal HM judge.
- Safety checks. Last year we noticed a marked increase in dirty mount/tack when competitors presented for safety checks. Safety check does include area for cleanliness, however we have rarely utilized. Starting this year HM will be using the form to ensure rider is properly attired for discipline; mount is clean; tack is safe, clean and appropriate to discipline. Alternatively we could reinstitute turnbacks between rides, which we all agreed would be too cumbersome. Mount should be brushed after each ride, and tack should be wiped clean after each ride. Competitors presenting to safety with dirty mount and tack shows neither was properly cared for, and safety check form will be so noted.
- Labeling. All items in competitor grooming kit must be labeled. Grooming kit must be labeled on outside as well. All other kits only need team label on outside of kit. Saddle racks and bridle racks must be labeled. The actual saddle and the actual bridle DO NOT need to be labeled. Only exception to this is for cross country. It is recommended that *everything* be labeled so items can be returned to competitor if misplaced or lost.
- HMJs that attended Retreat will staff EBTH. I will hold an HM session during EBTH for HMJs that could not attend Retreat (hopefully, depending on EBTH format).

EBTH

Last year the schedule was too crowded for number of participants. Should numbers this year be equal then I suggest revisiting format and consider returning to a two day event. Possibly starting Rally at noon on Saturday, run until 5 or 6pm. Parent/Adult HM education running concurrently. Quiz and HMJ Seminar on Sunday. These are just ideas that were tossed around during HM Retreat.

EBTH Discussion

There was a lot of discussion about the pros and cons of having EBTH, Quiz and the HM seminar on the same day, and ways to improve the experience.

- *Brenda suggested spreading out so that each team can have a tack and feed stall, to put together a separate tack stall for parents so that parents can be separate from the kids. She suggested running EBTH to 3:00 and having Quiz begin at 1:00, as odds are most won't be switching over to quiz. This will keep EBTH from being compromised. HM staff can have their meeting while quiz is going on. Next year Jennie Galbraith is a provisional and she will be helping out at EBTH.*
- *Julie Brown pointed out that parents who are volunteering for Quiz would not be able to attend the HM piece.*
- *Valerie asked if each club was considered a team instead of making kids be on real team but Brenda wanted to keep it as close to real rally experience as possible.*
- *We went around the room and took a head count of how many teams each club would send and ended up with nine teams. Group consensus was that we should start EBTH later in the day to allow people who are coming a long way to move in and then have quiz on Sunday so it's only one night away from home.*
- *Valerie Simonian pointed out that it used to be two-day format and it was great but when it moved to a one day it was too much and exhausting.*
- *Cathy Utley pointed out that it made each activity lack definition.*
- *Valerie stated that for a lot of parents it's their first impression of Regional Pony Cub and they think that all rallies are going to be chaotic.*
- *Vicki Johnson worried that we may lose parents who don't want to spend money on a hotel room.*
- *Karen said to encourage members to come to quiz as it's a great way to send younger kids to champs.*

We unanimously voted to make EBTH/Quiz fall under a 2-day format with EBTH beginning at noon on Saturday.

Champs

Brenda suggested a Champs Day for all competitors going to Championships. Coaches and participants from each discipline meet on the same day at the same facility. Riding in the morning and HM work in the afternoon. Kits for each team can be inspected, cleaned, and packed. Decisions made on who is bringing what, etc. Plus it will foster togetherness as a Regional group as opposed to individual teams. Would like to encourage each team to watch their fellow region members ride in their various disciplines.

- *Everyone agreed that this was a great idea and dates were discussed.*

HM Liaisons

I appreciate each club assigning an HM Liaison and ask they continue. I freely admit that I did not utilize the position last year and promise to do better in 2012. I still envision the position helping HM education, for members and parents, at the club level, and a facilitator for HM expectations and consistency across the Region. As we have discussed before, HM is not a competition based concept, it is the education for lifelong safe horsemanship practices. Having standardized HM education at the club level helps ensure consistent education to the USPC standards.

There was also discussion of bringing back written tests at rallies. Brenda said that a lot of regions were going back to this practice as a means of encouraging members to read the rulebooks. Jennifer Hood suggested emailing tests to participants ahead of time and awarding the results at the rally so as not to take up time in the schedule and to encourage kids to open the rulebook ahead of time to find the answers.

RIC Report – Martha Fabiano

- 2011 was an active year for the South Region. We obtained many of the goals we set for this year. A successful Standards and Ratings, with 83 participants, Ann Haller did a wonderful job explaining the rating levels and what is expected with the help of Kim Flowers in the ring instructing our demonstration riders.
- Summer camp held at Big Bear and had 34 participants; however it didn't reach our goal of 50. We did learn that having 34 participants were a more manageable number, especially for our first year. We received a lot of interest for having a camp next summer.
- Another goal was the Bud Hawley clinic, which was a regional D clinic with a C clinic on how to teach, also receiving really good feedback. Following the Bud Hawley clinic was a C1-C2 prep open to the region.
- I had wanted to offer a regional C2 rating; I hope to achieve that goal next year. I'm pleased with the participation and enthusiasm I've seen from the region and look forward on building on that for an even more exciting 2012.

Standards & Rating Annual Meeting Report by Martha Fabiano

Organizer: Lida Sease

Host Club: Pinchona

Dates: January 9, 2011

Location: Mane Facility, 1437 AL Hwy 49, Tuskegee, AL 36083, Montgomery, AL

Member Summary:

Total of 83 Participants:				Instructors: Ann Haller, NE, Level 4 Kim Flowers
Atlanta	10	Piedmont	3	
Cahaba	12	Pinchona	17	
Cohutta	2	Springstone	2	
Hilltoppers	10	Wings	2	
Hoof Print	12	Woodbine	12	
Midland	3	Region	4	

Per Member Fee \$25.00

Total Income: \$ 825.00

Total Expenses: \$ 824.83

Profit for Host Clubs: \$.17

Region Supplement \$ 420.00

Accidents: None

Overall Statement:

This was the 1st Standards and Ratings the region has held in a few years. This year was very well attended and in fact set a record for the most attendance in our region with over 83 participants. The Pinchona PC was a great host and had wonderful hospitality. The Mane Facility provided a great atmosphere and warm environment for members to get out of the cold for lunch and discussion. The overall S&R clinic had a traditional S&R clinic format with riding examples at all levels. Ann Haller discussed the standard and the overview of the rider's technique as compared to the standard. We had Kim Flowers instruct the members who were under saddle while Ann spoke to Instructors, members and parents. During the S&R clinic we had crafts and activities for younger members to include a Games Clinic (on foot) instructed by Nick Fabiano. Hilltoppers also supplied their library for members to review while video's were streaming on the TV displaying the most recent Rolex competition. There was something to do for all ages and levels.

Challenges & Recommendations:

- The weather posed a slight hindrance as the wind was chilly. The facility has drop down walls around the arena which we lowered as the wind picked up that helped.
- We need a stronger sound system for the NE needs to announce to the crowd.
- It has been suggested to have an Instructor Rating Format rather than the standard S&R format. We look to offer this type of S&R in 2012.

Annual Meeting Camp Report by Martha Fabiano

June 12-18, 2011

Location: Big Bear Farm and Fireside Inn (hotel)

Camp Summary:

Total of 34 Campers:

C1 Count	10
C2 Count	6
D1 Count	4
D2 Count	9
D3 Count	5

<p>Total Instructors: PIP – NE Ann Haller NE Billy Stewart NE Sue Beth Bunn A graduate Melanie Smith from Colorado C3 graduate Kerry Tracy from Athens GA HA graduate Amanda Thompson from Lawrenceville, GA</p>	<p>Additional Instructors: Willie Johnson – Farrier Dr. Marcus Harden – Vet</p>
---	--

<p>Volunteer Chairs: Organizer/RIC – Martha Fabiano Hospitality – Genny Stewart, Pinchonia Volunteer Coord/Crafts – Valerie Simonian, Atlanta Treasurer – Diane Parrish, Atlanta EMT/First Aid – Mikki Johansen, Midland Secretary – Jennifer Hood, Hilltoppers Facility – Kathy Carleton, Cahaba</p>	<p>Chaperones and Extra Volunteers: Kimberley Umphress, Hoof Print Joy Commander, Hoof Print Cathy Utley, Piedmont Pam Pendleton, Woodbine Teresa Christian, Cohutta Liz Malloy, Cohutta</p>
---	---

Per Member D \$300.00
 Per Member C \$400.00
 Income: \$ **13,186.00**
 Expenses: \$ **13,185.68**

Extra support from clubs included in income:

Region: \$500.00 Atlanta: \$50.00 Cohutta: \$50.00	Midland: \$100.00 Cohaba: \$100.00 Pinchona: \$50.00 Hilltoppers: \$50.00
--	--

Overall summary of Survey, Camp Survey (copy and paste from Survey Monkey)

1. How did you like the Fireside Inn?

Hated it	It was okay	Pretty Good	Loved IT
0	2 respond 10%	7 respond 35%	11 respond 55%

2. How did you like Big Bear Facility?

Hated it	It was okay	Pretty Good	Loved IT
0	5 respond 25%	11 respond 55%	4 respond 20%

3. How did you like camp overall?

Hated it	It was okay	Pretty Good	Loved IT
0	0	5 respond 25%	15 respond 75%

Had additional 5 questions for free text comments we are using as suggestions for next year

Overall:

The overall experience was a HUGE success. The organizer and chairs began working on the camp in January with location and hotel secure by February. Nailing down details on instructors and overall budget was established by March. Packet was delivered to region by April 1, Eventing Rally. The members were a joy to work with and the examiners and instructors were superb. The hotel arrangements were wonderful and we would love to have again in 2012.

Challenges:

1. This was a new vision for the region, so we did not have a baseline to work from.
 - a. Conducted approx. seven conference calls which region funded
 - b. Many other calls regarding incidental questions and final prep
2. Over budgeted for 50 members when only 30 registered at first. The clubs and region came to the rescue. The committee had many EXTRA meetings brainstorming where to reduce cost.
3. Not having the facility details confirmed in writing. Must expect the facility to submit a contract and confirm dates will be in location.
 - a. Because the Big Bear Facility was hosting a show at end of camp, we were challenged to have members out on Friday or Sat AM. Those staying for show were allowed to stay.
4. Schedule was difficult to create as the committee had not had experience. The committee relied on NE to assist with schedule creation. The schedule was generated later towards the camp start and brought anxiety to the committee.
5. Weather was difficult and we lost the Region Tent due to strong storms
6. Facility barns were spread out over two pastures; this was challenging for members who were assisting younger members in preparation.

Bud Hawley Annual Meeting Report by Martha Fabiano

Organizer: Kimberley Umphress

Host Club: Hoof Print

Dates: September 17, 2011

Location: Chattahoochee Hills Eventing

Member Summary:

Total of 34 Members:					
D1	3	C2	5	Total South Region Clubs	8
D2	5	C3	1	Total Out-of-Region Members	0
D3	10	HB	1		
C1	7	UR	2		
Instructors: Janna Bankston Ritacco, NE Level 4 Brenda Yike, HMO Adult Instructors: Lida Sease, Shannon DeMonti, Danielle Fabiano, Amanda Thompson, Aubrey Dunkerton				Organizer: Kimberley Umphress Hospitality: Deanna Taylor Secretary: Julie Commander	

Per Member Fee \$25.00

Total Income: \$ 2,127.19

Total Expenses: \$ 2,120.00

Profit for Host Clubs: \$ 7.19

Region Supplement \$ 0

Accidents: 1 Falls

Overall Survey Results:

1. Please rate the value of the Bud Hawley Clinic to you as a USPC member

Not that Helpful	Somewhat Helpful	A Good Experience	It Totally Rocked
0	0	11 respond 78.6 %	3 respond 21.4%

2. How did you like Chatt Hills Facility?

Did not Like Facility	It was okay	I Liked it	CH Totally Rocked
0	0	2 respond 14.3 %	12 respond 85.7%

3. Did you like the format of the clinic?

I didn't like the format	It was okay	Format was Good	It totally Rocked
1 respond 7.1%	3 respond 21.4%	5 respond 35.7%	5 respond 35.7%

3. Did you feel there was enough time allowed for each activity?

No, felt rushed	No, but could handle	Yes, adequate	Yes, Totally rocked
0	2 respond 14.3%	9 respond 64.3%	3 respond 21.4%

3. What was your role at the clinic?

Parent	Clinic Participant		
7 respond 50%	9 respond 64.3%		

Overall Statement:

This was the first clinic named after Peg Hawley's late husband Bud Hawley. The purpose of the clinic was to allow upper-level members to teach lower-level members under the guidance of a National Examiner or adult companion. The Region brought in 2 NE's – and had UL members teach up to the 3 lessons through the day. We were able to bring in Aubrey Dunkerton to present a course walk for members to see the level of fences on the advance course. The overall experience, based on the responses above, scored in the Good or Totally rocked categories. The comments were very positive and they loved the relaxing atmosphere. Of course, Chat Hills facility is a bonus and we were very fortunate to have use of the facility at no charge.

Challenges & Recommendations:

4. We need to have additional upper level members to teach. Not having enough made riding groups larger than we prefer for this format.
5. Need to work with UL members on creative lesson plans and instruction. Both mounted and unmounted instruction. The region is planning an Instructor Clinic at the S&R to focus on this discussion. Please encourage rising UL members to attend the instructor clinic January 7. Also the clubs should be asking members to teach lessons each month as a form of practice, this is at all levels. A D2 can teach a UR about parts of a bridle and so on...
6. Many parents wished their member was able to ride on the Chat Hill Cross Country Course. This clinic was designed towards UL teaching Lower Level format, I did not feel it was safe to take members out in the open with upper level members teaching. If we want to use this facility CC instruction, perhaps we have an additional Cross Country Clinic separate of this date.
7. RV Hook ups were expensive for one night.
8. Suggest naming the clinic Bud Hawley Teaching Clinic so as not to confuse parents as what this opportunity provides for our UL members and the D level members.

Old Business

There was no old business from the floor.

Election of 2012 Officers & 2012 Nominating Committee

Joyceann Solomon, chair of the nominating committee presented the following slate of officers. It was approved unanimously.

Regional Supervisor – Karen Thompson
Vice RS (Instruction) – Katie Fite
Vice RS (Instruction) – Sarah van Os
Vice RS (Activities) – Stephanie Broome
Vice RS (Activities) – Willie Johnson
Secretary – Valerie Simonian
Treasurer – Nancy Thrasher

HMO – Brenda Yike
RIC – Martha Fabiano
RIC – Jennifer Hood
Webmaster – Kelly Smith

New Business**National Youth Congress & National Youth Board**

Gabby Fabiano has been selected by our region for the National Youth Congress. Members attend the annual meeting and plan a project. The purpose of the Congress is to mold leaders and have them come back to the Region to share what they have learned. Elizabeth Coates is our alternate (will be accepted if there is space).

The National Youth Board is a group of members that meet monthly on a telephone conference and send representatives who sit on the Board of Governors for USPC.

Visiting Instructor (See Exhibit B)

If you have an activity you can request a VI – they have been vetted by Pony Club and it's a cost effective way to bring in an outside instructor. The program is also great for the instructors – allows them to travel and see how other clubs do things. Members have to be 16 and C3 or higher.

Championships 2012 – Lexington, Virginia, July 2012

Once again, Karen encouraged DC's to urge their members to qualify and attend Championships.

Centers Program (See Exhibit C)

We do not have a Centers Program in our Region but information is included. Ada Holley is our Center Liaison. If you have someone who is interested sends them to Karen and she can start the process.

Horsemasters Program (See Exhibit D)

Jennifer Hood presented basic information about the Horsemasters Program and said that Hilltoppers will be starting a group in 2012. She urged other clubs to consider this wonderful way to gain adult volunteers. Mikki Johansen suggested a Horsemasters Camp for the Region.

Financial Planning – 2012 Budget (See Exhibit E)

Karen Thompson presented the budget recommended by Treasurer Nancy Thrasher. The budget was based on a projected number of 200 members for 2012.

CASH ON HAND:

Checking	\$13,158.34
Dykstra Memorial Fund	\$1,500.00
Educational Fund	\$26,400.00
Total	\$39,558.34

Suggested moving up to \$5,000 of the general fund to the interest account for growth. All were in favor.

- ❖ The 2012 budget was approved unanimously as presented.

Updating Policy

Karen recommended the following changes to South Region Policy:

Refund policy: If a clinic has funds left over after all expenses are paid which are less than \$300, the extra funds will be refunded to the region and used for educational expenses. If there are extra funds in excess of \$300 the funds will be divided equally among clinic participants and refunded directly to them.

Dues: Karen noted that we have not gone up on our dues in a very long time and said she would like to increase member dues to \$25 and \$30 for prorated members.

In addition to the dues, is the fee for the Standard & Rating Clinic, as the cost to bring in a NE is about 800.00 the region suggested to increase the club fee to 70.00 per club. This should cover the majority of expense associated with overhead.

2013 Dues approved:

2013 Member Due = \$25.00 (increase from 20.00)
2012-13 Pro-rated Due = \$30.00 (increase from 27.00)
2013 Vendor Fee = \$50.00
2013 Region Championship Surcharge = \$5.00
2013 Standard and Rating Fee = \$70.00/ club (increase from 35.00)
2013 HM Clinic = \$35.00 / club

Mission Statement and CORE Values: Karen recommended that we update South Region policy to include the current USPC Mission Statement and CORE Values.

- ❖ All three policy changes were approved unanimously as recommended.

Pony Club Annual Fund (See Exhibit F)

Jennifer Hood spoke about the importance of giving to the USPC Annual Fund and noted that contributions fund 8% of all USPC activities.

503(c) Not for Profit Status (See Exhibit G).

Karen reminded DC's that they cannot allow individual members to pay for instruction. Rather, instructors should be paid for all riders using one club check. Payments in excess of \$600 to one individual should be reported to the IRS on a 1099 Form.

National Testing

Karen informed everyone that information for 2012 testing dates could be found at <http://www.ponyclub.org/forms.php#T>

Calendar Planning – Activities & Instruction (See Exhibit H)

- Karen Thompson presented 2012 Calendar for Review and Instruction. She pointed out that most dates had already been confirmed with host clubs and opened the calendar for discussion.
 - Cahaba agreed to host the HB rating August 4-5 in Birmingham
 - Hoofprints agreed to host Bud Hawley – may have to move date because facility has a breed show. Will check on the availability of September 29.
 - Discussed moving dressage to Chattahoochee Hills on October 20 but aren't sure if they will work with us like Poplar Place does financially. Poplar has a dressage show that same day – facility may not be available for the next day.
 - Champ Day – June 30th
 - HM Retreat-Brenda will email HM Assistants for open dates but would like to host this event on October 27.
 - Discussion was had concerning moving Games to December. Weather issues and the long amount of time between the rally and Championship persuaded everyone that this would not be a good idea.
 - We also discussed moving the Standards and Ratings Clinic to December as January is a very busy month. However, it was decided that this would be a problem because a lot of new members don't join until January 1st.
 - Discussion then turned to moving the HB/HA Prep. Cathy Utley said this would not be possible because UGA only has the anatomy lab open in January. It was also pointed out that Tuskegee has a good vet school that we may want to consider for future HB/HA preps..
 - Midland agreed to host the August D Clinic.
- ❖ **The calendar was approved unanimously as amended.**

Meeting Adjournment 12:15 pm (lunch break)

Call to Order by 2012 Regional Supervisor

The meeting was called to order by Karen Thompson at 12:45 pm

2012 Camp and Formation of Committee

- A Camp Committee was formed consisting of: Valerie Simonian (Atlanta), Ashley Moates (Wings), Martha Fabiano (Cohutta), Mikki Johansen (Midland), a person to be named later from Hoofprints, Genny Steward (Pinchona), Jennifer Hood (Hilltoppers) and Woodbine person to be named later.
 - Atlanta will run the money through their club.
- Fort Rucker was discussed as a possible location. Costs would be as follows: \$100 per day facility, \$15 per day per stall. There are cabins on a lake about 5 miles away – sleep 6 \$65 per night. There are also 20 camper hookups at Fort Rucker. Jennifer voiced concern that instructors we used last year might not be able to make the long drive there for the day. Valerie Simonian worried that parents would not be able to haul in and leave on the same day and that it might not be worth the drive for the D's if they are only there for 3 days. Mikki Johansen suggested that if the cost would be less so we could have D members come for a longer period of time.
- Big Bear was also discussed. It was agreed that the barns as they were too far apart and cross country course was limited and jumps weren't in the best of shape. The hotel was excellent though, as members were in once central location that was in close proximity to the riding facility.
- Poplar was discussed but lodging and the heat were perceived negatives.
- Mikki asked about the possibility of hosting camp at Chattahoochee Hills.
- Karen asked that Valerie, Martha and Ashley prepare a list of costs, as well as pros and cons, for each facility so that each can be compared in the next two weeks.

Bud Hawley and D-level clinics

No committees were formed for D-level clinics. Instead the RIC's will work directly with clubs to organize these events.

Other calendar planning

Shannon DeMonti's has a company that does safety training. She would like to have kids bring in a disposable fire extinguisher offer instruction on how to use it. She can also offer CPR/First Aid certification. Brenda said would like to get rid of all the old fire extinguishers out of rally kits and that this would be a great opportunity to do so.

Web Design & Marketing

Our new webmaster, Kelly Smith, is working on a new website design. She will be asking for feedback when it's finished and Karen asks that everyone please respond.

USPC Annual Meeting, January 26-29, 2012, New Orleans, LA

Karen recommended that all DC's go and attend leadership training.

Open Discussion - Region Best practices, Helpful tips

- Mikkie Johansen said that a Midland has a quick way to bring a bunch of money – at USEA events charged \$5 for parking (can't charge competitors). This was a great fundraiser for their club.
- Jennifer suggested stripping stalls after USEA events for \$15
- Atlanta Pony Club sold Yankee Candles and made between \$1000 and \$2000 – get 50% from each candle.
- Carol Ann informed everyone that Susan Harris will be coming to Montgomery December 10-11 for a Anatomy in Motion / Centered Riding Clinic. She is a Level 4 Centered Riding instructor.
- Valerie suggested that at each rally we appoint a Horse Management Liason. This person would be knowledgeable in Horse Management and available to parents to answer any questions. Valerie feels that we do a lot to fulfill the children but not a lot to fulfill the parents. Everyone loved the idea. Kimberly Umphress agreed that it would be a good way to deal with the disconnect parents feel at rallies.
- HM liaison at the Club Level – Brenda would like to continue to get the HM liaison program off the ground.

Other New Business

- ❖ Election of the 2013 Nominating Committee
 - Joyceann Solomon, Ashley Moates and Lisa Shurtz were selected and unanimously approved.

Wrap up and Meeting Adjournment

Joyceann Solomon applauded Karen Thompson for all her hard work this year.

The meeting was adjourned by RS Karen Thompson at 1:33 pm

Exhibit A
USPC NEWCO INC - SOUTH REGION
Profit & Loss Budget vs. Actual
 November 1, 2010 through October 30, 2011

	<u>Nov 1, '10 - Oct 30, 11</u>	<u>Budget</u>	<u>2012 Budget</u>
Ordinary Income/Expense			
Income			
Championships Income	7,779.37	4,000.00	8,000.00
Cinics	980.00	840.00	770.00
Donation	50.00	0.00	0.00
Educaton Fund - 5% of Invest	0.00	1,227.00	1,320.00
Fundraising	323.00	1,500.00	500.00
Inc to cover Reg Rally & Inst	0.00	3,359.00	4,015.00
Membership	4,139.00	4,000.00	4,000.00
Rally Surcharge	1,035.00	815.00	1,120.00
Rating & Preps	0.00	0.00	0.00
Total Income	<u>14,306.37</u>	<u>15,741.00</u>	<u>19,725.00</u>
Expense			
Championships	7,805.00	4,815.00	8,000.00
Clinics & Instruction	1,569.40	2,840.00	4,185.00
Operations	2,989.96	4,286.00	4,190.00
Rally	2,750.00	2,750.00	2,750.00
Rally Charge Disbursements	0.00	0.00	0.00
Ratings & Preps	136.00	1,050.00	600.00
Summer Camp	500.00	0.00	0.00
T Shirts	0.00	0.00	0.00
Total Expense	<u>15,750.36</u>	<u>15,741.00</u>	<u>19,725.00</u>
Net Ordinary Income	<u>-1,443.99</u>	<u>0.00</u>	<u>0.00</u>
Net Income	<u><u>-1,443.99</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>

Information for Camp Coordinators, DCs, CAs, RICs, HMOs & RSs

Do you need an upper level Pony Club member for your camp this summer, weekends or school vacations? Take advantage of the unique opportunities offered by the Visiting Instruction Program. For a nominal fee (airfare/mileage and a stipend) you can have a well recommended B, H, HA or A instructor come to your program.

The Visiting Instruction Program will provide a unique opportunity for you to have a well qualified A, HA, H or B visit your club, center, or region to instruct in a summer, weekend or vacation camp or clinic.

All Visiting Instructors (VI) are recommended by several sources. The lower the rating level of the instructor- the more referrals requested. If there is available space, special consideration will be given to placing HB and C-3 members who demonstrate a high level of maturity and are well experienced in teaching.



COST:

- \$15.00 non- refundable registration fee (to cover mailing/ copying expenses)
- Provide travel costs for VI to and from camp. We can try to assist by grouping clubs in an area and when possible share travel expenses.
- Provide a stipend to the VI according to the following schedule and not to exceed 7 hr a day. You should not expect the VI to teach all day and chaperone campers at night. Any exceptions must be approved in writing by the chair of the VIP. VI stipend for 4-5 days with ratings of A - \$300, HA - \$275, B or H \$250, HB or C-3 \$225.
- For clinic's 3 days or less the daily fee is: A - \$75, HA - \$70, B or H - \$65, HB or C-3 - \$60. Additional camp days beyond 5 should be figured at the above daily rate or \$15.00 per hour for partial day.
- A canceled camp request maybe subject to the cost of the VI stipend if we can not reassign the VI to another camp/location. This will be evaluated on a case by case basis by the VI Committee.

YOU MUST ALSO PROVIDE:

- The VIs are capable young people, but safety dictates that under no circumstances may you leave them alone without adult supervision (someone over 25 years old). The supervising adult must be familiar with local emergency procedures as recommend by the National Safety Committee and aware of any health problems of individual participants and horses. You must also provide appropriate First Aid kits (horse and human) and ensure that all participants have their medical cards.
- Weeks prior to the camp, you must provide the VI with information about the riders and horses as well as what type of learning opportunity is needed from them while serving your club/center/region. Please communicate with the VI your needs for their visit. They like to prepare in advance and understand the expectations/needs. Remember they are young people who may need guidance.

HOW TO OBTAIN A VI:

- Complete "Request for Visiting Instructors Form" and send \$15.00 registration fee made out to USPC.
- The committee will consider all summer requests received by February 28, a business commitment where you can be charged. Canceling your request for a VI after this date is not acceptable.
- There is currently no deadline for those seeking weekend and vacation VI positions. We will keep those applications on file for when requests come to the VI Committee.

Questions? Email the Visiting Instruction Committee at visitinginstruction@ponyclub.org.
Visit www.ponyclub.org, under "Opportunities" for more information and forms.



CENTER FORMATION PROCEDURES

- ♦ **Inquiry** is received in National Office.
- ♦ **Guide to Forming a Riding Center**, a booklet which details the process for forming a new Riding Center Formation, is sent from the **National Office** to the inquirer. RS is notified of the inquiry.
- ♦ **RS** contacts **inquirer** (or vice versa) in response to the inquiry, provides information, and (if appropriate) schedules time to visit the facility.
- ♦ **RS** request the **Site Visit Packet** be sent to the facility, which includes:
 1. Explanatory letter,
 2. CA Responsibility List,
 3. Membership Dues, and
 4. Introduction materials to Achievement Badges, Jr. Pony Club, and Standards of Proficiency.
- ♦ **RS** or an individual appointed by the RS visits the facility and meets with the **inquirer and facility owner** (and other interested individuals, such as instructors and potential parents) to provide more information and ascertain the validity of establishing a Riding Center Program at the facility.
- ♦ **RS** make the **recommendation** on the Site Visit Form to extend an invitation to the facility to participate as a Riding Center and sends to the National Office. *Only the RS may make the recommendation; the paperwork will not be sent without approval of the RS.*
- ♦ The **Formation Packet** is sent. The Formation Packet consists of the following:
 1. Explanatory letter,
 2. Contract,
 3. Contact List,
 4. Corporate Membership cards for the AC and ACA (if applicable),
 5. Background Statement, and
 6. Trademark License Agreement.
- ♦ The **facility owner** sends the following to the **National Office** (the **facility** keeps a copy of all materials for their records):
 1. Signed Contract,
 2. Copy of facility's Certificate of Insurance,
 3. Contact List,
 4. Check(s) for **start up fee** (\$500 start up fee) **and corporate membership dues**,
 5. Trademark License Agreement, and
 6. Corporate Membership cards and Dues.
- ♦ When the formation paperwork is sent, the center is added to the recognition list for the next Board (BOG) meeting or Executive Committee meeting. **However, the center may not begin Pony Club activities until both the paperwork has been received in the office and recognition granted by USPC.**
- ♦ Upon receipt of the Formation Packet paperwork, and check(s), the **National Office** sends the **CA** the following:
 1. Acknowledgment letter (copies to RS and VPRA),
 2. Insurance packet—including List of Locations and Landowners Form(s),
 3. Membership Application,
 4. List of Officers Form,
 5. Center Library books (including the CA Guide, USPC Policies & By-Laws),
 6. Ratings Update Form, and
 7. Summary of Accounting.
- ♦ **From this point on, a completed List of Locations and Landowners Form, along with proper payment, must be submitted for each meeting location, including the facility.** (Please note that the location is not covered until receipt of the form, including the dates of all meetings, and fees by the National Office.)
- ♦ The center members are covered by medical/accident insurance and may begin participation **only after receipt (in the National Office) of the Membership Application and appropriate dues.** Membership dues must be paid by *individual checks*.
- ♦ Ratings cannot be conducted until after dues have been received in the National Office, and the member has completed 30 days of membership.

Thought you were too old for Pony Club? Check out the USPC Horsemasters Program for Adult Volunteers!

The Horsemasters Program is designed to teach interested adults about Pony Club and to help increase our valued Pony Club volunteer base. All adults are welcome, whether or not they have prior equine experience.

While some activities are geared toward 'beginning' riders, we welcome more experienced and highly-skilled adults and Pony Club alumni as well! Members of Horsemasters Groups become Corporate Members of USPC, and friends or Sponsors (at the discretion of the District Commissioner) of the club, center or region.

The USPC Horsemasters Program for Adult Volunteers affords the opportunity for adults to experience many of the same benefits that Pony Club youth members receive: the chance to learn from our excellent curriculum, an opportunity to be part of a 'team' of likeminded individuals wanting to work together, and a venue to enjoy a horse. Horsemasters follow the USPC curriculum in an adult-friendly format, which allows adults to explore areas of interest and customize their own program of study to meet their individual needs. The Horsemasters Program does not have Pony Club ratings as such, instead, it affords participants a way to measure their progression with an evaluation process of checking off areas studied, practiced and proficiency acquired. We hope all your members will have a good time and hone their skills in both Horse Management and riding, as well as learn more about Pony Club.

The enclosed agreement is for the "Horsemasters Liaison." The individual who agrees to serve in this capacity (at the discretion of the District Commissioner, Center Administrator, or Regional Supervisor) will interact with the local Pony Club, Riding Center or Region, and will help other adults learn more about horses, horse sports and Pony Club. Part of the job of Liaison will be to return the necessary paperwork, including responding to USPC questionnaires. The application process does not automatically guarantee that a group will be permitted to start a Horsemasters Group, and remember until each person in a group has individually registered with USPC and paid all membership fees, that person is not a

member and may not participate in any Horsemasters activities.

The Liaison will work with the DC, CA or RS to facilitate the Horsemasters program: identify instructors and evaluators, set up lessons and lectures, explain the expectations and paperwork to adult members, oversee Award achievement and be 'the person to call' at the local level when adults in your area have questions. It's a big job, but it will be very beneficial to the USPC Board of Governors to learn how the Horsemasters Program works at the local level. Of equal importance, you'll be developing a network of important friends—the Horsemasters—who will be able to help your local club, center or region! We know you're going to have a great time!

Volunteerism is a big part of the Horsemasters Program, and is actually included in the expectations and curriculum. Pony Clubs are encouraged to set up an internal process to 'track' and reward volunteer efforts within their club, center and region.

Horsemasters Program members are actual Corporate Members of USPC and pay an Activity Fee. Clubs may, at the discretion of the DC, CA or RS, require Horsemasters become *friends* of the local club and charge a nominal fee to help support the youth program. The club DC may invite Horsemasters to become Club Sponsors.

Because regular communication is so important to the success of the program, we have established an email-based Horsemasters Digest to which each Horsemasters Group is expected to belong. If you, as Liaison, do not have internet access, we ask that you appoint someone in your group, who does, and then have this person be responsible for relaying all information to you. Individuals are welcome to join as well. It's a great way to share experiences between groups and to have questions and concerns addressed in a timely manner.

We look forward to working with you. Welcome to Pony Club!

Exhibit E

SOUTH REGION USPC

Attachment 11: 1 page

BUDGET WORKSHEET for 2012

		2012 Budget
INCOME :	TYPE	
Dues (200 @ \$20)	Dues	\$4,000
Standards & Ratings Clinic (11 @ \$35)	Clinics	\$385
Horse Management Clinic (11 @ \$35)	Clinics	\$385
SR Education Fund (5% of \$26,400)	Instruction	\$1,320
Rally Surcharge	Championships	\$1,120
C3 Prep	Rating	\$0
C3 Test Rating (10 @ \$100)	Rating	\$0
Fund Raising & Pins 250 * \$5	Fundraising	\$500
Donations	Contributions	\$0
Championship Entry Fees	Championships	\$8,000
To Cover Regional Rallies	Regional Rallies	\$2,750
to Cover Instruction	Instruction	\$1,265
 TOTAL INCOME :		 \$19,725
 EXPENSES :		
Standards & Rating Clinic	Clinics	\$800
Horse Management Clinic	Clinics	\$385
Educational & Instruction Clinics	Instruction	\$3,000
Rating & Preps Expenses	Rating	\$600
Fund Raising Expenses	Fundraising	\$0
Championship Expenses	Championships	\$6,880
Rally Surcharge Distribution	Rally Surcharge Disbursement	\$1,120
Regional Rally	Regional Rallies	\$2,750
Armbands	Operations	\$200
Awards and Gifts	Operations	\$100
Bankground Checks 5 corporate members @ \$26	Operations	\$130
Conference Meetings	Operations	\$400
Corporate (Sustaining) Memberships	Operations	\$120
Horse Management	Operations	\$250
Insurance	Operations	\$105
Library	Operations	\$0
Pins	Operations	\$0
Pinnies	Operations	\$0
Postage	Operations	\$250
Printing	Operations	\$0
Regional Equipment Expenses	Operations	\$100
Regional Meeting Expenses	Operations	\$500
Travel	Operations	\$500
USPC Website Hosting	Operations	\$35
USPC Annual Meeting Expenses	Operations	\$1,000
Youth Congress	Operations	\$500
Bank Charges	Operations	\$0
Camp	Operations	\$0
 TOTAL EXPENSE =		 \$19,725

CASH ON HAND:

Checking		\$13,158.34
Dykstra Memorial Fund		\$1,500.00
Education Fund		\$26,400.00
TOTAL		\$39,558.34

PONY CLUB ANNUAL FUND

What it is and why it is important!

Do the membership dues cover the expenses of each member?

No! Participating Membership dues cover approximately 40% of the cost involved in supporting each member. The other 60% must come from other sources. The Annual Fund is vital to supporting the programs and activities for our members.

Why does Pony Club have an Annual Fund?

The Annual Fund is an important part of our budget. Approximately 8% of our operating budget comes from contributions and fund-raising. Meeting our Annual Fund goals allows us to keep our membership dues low. In addition, it allows parents, volunteers and friends of Pony Club to make tax-deductible gifts.



I can't give much. The Annual Fund won't miss my contribution.

Not true! As in all aspects of Pony Club, it is the TEAM effort that counts. And it is the cumulative participation that builds the Annual Fund.

If every region contributed \$50 that would give us \$2,100

If every club contributed \$50 that would give us \$30,000

If half of our membership contributed \$50 that would give us..... \$250,000

Your gift, no matter the size is very important. Participation makes Pony Club more attractive to Corporate Sponsors by demonstrating the support and sense of pride Pony Club generates.



What does the Annual Fund support?

- Leadership Training for Club and Regional Officers
- National Testings
- International Exchanges
- Championships and Festival
- National Youth Congress
- Academy of Achievement
- Special Awards Programs
- Scholarships
- Production of Rulebooks and other publications

AND SO MUCH MORE!!

How much should I give?

Give what you are able, when you are able. Gifts are accepted throughout the fiscal year, and can be in the form of cash or stocks or bonds. If your company has a matching gift program, take advantage of it and double your gift to USPC. Let your child know that you are supporting Pony Club through the Annual Fund, and why it's important to give back to organizations from which they benefit.



Pony Club....

Teamwork, Leadership

And Sportsmanship!

From the USPC RS Digest regarding 501c(3) designation -Not for Profit Status. – dated Oct 13, 2011

There is a Big Change that needs to take place with regard to how handle any compensation to members, volunteers, etc. As many of may know, this has been a topic of discussion this year. The IRS is very specific about non-profits giving awards, scholarships, grants, etc. Karen Winn, USPC's Chief Operating Officer, has done some extensive research into this matter. We have determined that "awards" can be given, BUT are considered a taxable event and anything over \$600 will require a 1099 form to be sent.

Scholarships are strictly for educational purposes for attending an accredited school - therefore, not a pony club event such as a rating, rally, championships, etc.

Donations made cannot be considered for the private benefit or an "inurement" (for the benefit of a private or specific individual) and all members must be allowed an equal opportunity to obtain any funding.

As you can see, this is quite a complicated matter and one we must work through with careful consideration. We are working on specific guidelines to help navigate our clubs and regions through this matter.

Until such time, we recommend that any programs you are currently using to allow individual members to use club or regional funds cease immediately. There can be no funds earmarked for specific individuals, no fundraising with private accounts, etc. All funds raised must be used for the good of the club or region.

You may designate certain funds towards championships or rally and allow members to have access to those funds by applying for them, but very specific guidelines will need to be in place. As previously mentioned, all such fund giving must be considered an "award" to the member.

We know this is a difficult matter and something that will take some time to wrap our heads around. Please know that the most important thing is to protect our organization's 501c(3) designation. The IRS is currently looking at USPC and many other non-profits to confirm compliance with IRS rules is taking place.

Exhibit H - South Region 2012 Provisional Calendar

Date	Event	Location
January 7	Standards & Ratings Clinic	Pinchona Host, Montgomery, AL
January 13-14	HA & HB Clinic	Hoof Print Host, Auburn, AL
January 26-29	USPC Annual Meeting	New Orleans, LA
February 25-26	EBTH/Quiz Rally	Woodbine Host, Cowetta Fair Grounds
March 9-10	Upper Level Clinic	Cahaba Host, Birmingham, AL
March 31	Games Rally	Piedmont Host, Barlyn Farm, Covington, GA
April 1	D Clinic	Hilltoppers Host, Ashland Farm, Covington, GA
April 13-15	Eventing Rally	Pine Trace Host, Poplar Place
May 12-13	Show Jumping Rally	Hilltoppers Host, Poplar Place
June 11-16 Actual days of week TBD	South Region Camp	Atlanta Host, location TBD
June 23-24	C3 & B Rating	Hilltoppers Host, Ashland Farm, Covington, GA
June 30	Champ Day (Coaches & HMO)	TBD
July 25-29	USPC Championships	Lexington VA
August 4-5	HB Rating	Cahaba Hosting in Birmingham, AL
August 18	D Clinic	Midland Foxhounds Hosting, Location TBD
Sept 6-9	AEC's South Region Volunteer	Volunteers needed for AEC's
September 29-30	Bud Hawley Clinic & C1/C2 Clinic	Hoof Print Hosting, Location TBD
October 20	Dressage Rally	Cohutta Highlanders Host (need fac)
October 21	Upper Level Clinic	Cohutta Highlanders Host (need fac)
November 3	South Region Annual Meeting	Woodbine Hosting, Peachtree City