



## USPC South Region 2009 Regional Council Meeting Saturday, November 7, 2009

### Minutes

#### 1. Call To Order

Ada Holley, Regional Supervisor, USPC South Region called the meeting to order at 9:15, Saturday November 7, 2009

#### 2. Roll Call

The roll call of South Region Council Meeting and the clubs they represent was taken. Atlanta, Cahaba, Cohutta Highlanders, Hilltoppers, Hoof Print, Midland Foxhounds, Mossy Creek, Piedmont, Pinchona, Pine Trace, Woodbine, Wings, Springstone Riding Center.

- Quorum: Yes

#### 2009 Council Members.

##### Present:

##### Regional Officers

Y Ada Holley, Regional Supervisor  
Y Lee Ann Gilson, VRS- Instruction  
Y Sally Young, Secretary  
Y Nancy Thrasher, Treasurer  
Y Brenda Yike, HMO

##### Atlanta

Y Stephanie Broome  
Y Vickie Johnson

##### Cahaba

Y Jodie Lee, DC  
Y Ellen Davis, JDC

##### Cohutta Highlanders

Y Patty Aickelin, DC  
Y Martha Fabiano, JDC

##### Hilltoppers

Y Jennifer Hood, SEC  
Y Karen Thompson

##### Hoof Prints

Y Susan Dykstra, DC

##### Absent:

##### Mossy Creek

N Deb Lochner, DC

##### Midland Foxhounds

Y Jennifer Baker, DC  
Y Drayden Hinson, JDC

##### Piedmont

Y Amy Pasko, DC  
Y Katie Fite, JDC

##### Pinchona

Y Lida Sease, DC  
Y Lisa Castaldo, SEC

##### Pine Trace

Y Rebekah Turk JDC

##### Springstone Center

Y Julia Banks

##### Wings

Y Pam Halsey, DC  
Y Mary Baltikauski, JDC

##### Woodbine

Y Pam Pendleton, JDC

##### Wiregrass

N April Mathis, DC

#### 3. Introductions

Performed by Ada Holley, Regional Supervisor, South Region. Officers in attendance, Lee Ann Gilson, Nancy Thrasher, Ada Holley, Sally Young and Brenda Yike.

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#### 4. Announcements

Ada Holley made a motion to push the 13g. Calendar planning to end of day, so to allow plenty of time on this category. Patty Aickelin seconds the call and all in favor. (Attachment 1)

#### 5. Reading and Approval of 2008 Minutes (Attachment 2)

Ada Holley motioned to review the minutes at 9:20, Sally Young moved to accept; Katie Fite seconds the call and minutes approved as written.

*Motion: to accept the minutes as written*

*Approved: Unanimously*

- Sally Young moved to not record who is motioning and seconding on the minutes.

*Motion: to accept not to record who moves and seconds.*

*Approved: Unanimously*

- Katie Fite would like to receive minutes prior to the Annual meeting, so that the minutes can be review prior to meeting approval.

#### 6. Regional Officer's Reports

##### A. Regional Supervisor (Attachment 3)

Ada Holley reported on the year.

- The first six months of 2009 were very busy.
- All Rallies were well attended, except Games. Games had low attendance of 17 riders and the Region should consider canceling Rallies with such low participation.
- Excited that a new group of parents learned how to run Rallies.
- The second half of the year was very difficult. Without a Region VRS for Activities the workload was overwhelming.
- Disappointed Region was not able to host the Standards and Rating clinic and Bud Hawley clinic.
- Preps were very successful. A big thank you to Piedmont for the HA/HB prep in Athens, which was well attended and included the anatomy lab at UGA. Thanks to Susan Cooper who hosted the members, thus reducing their costs. Flat Creek was also a great experience. Preps are expensive as most NE's fees will run \$1000.00 per event. Fall prep was cancelled due to lack of interest.
- Championships went well and kids had a wonderful time.
- Leadership meeting in March 2009 in Phoenix, AZ was very successful. 120 DCs & RSs in attendance from around the country. Excellent leadership courses.
- Reminded group about the USPC National Annual Meeting in Houston, TX in January. All DC's should attend and also attend the leadership training on Thursday afternoon.
- Special Recognition went to the following:
  - Elizabeth Fite – was selected for 2009 Inter-Pacific Exchange Team going to Hong Kong. Unfortunately, due to the H1/N1 the trip was postponed. Katie Fite reported that the team should attend in 2010.
  - Ashley Hoffman - Recipient of two scholarships; USPC full academic scholarship to Vanderbilt; The TJ Noe Scholarship.
  - Katie Geddes – Recipient of USPC College Scholarship
  - Amanda Thompson – Visiting Instructor Program. Amanda went to Alaska for 2 weeks to teach at a Pony Club camp.
  - Jolly Ranchers Games Team went to the President Cup – they were 1st in HM and 3rd overall.
    - Weather was challenging; however, they made such an impact on the HMJ Chief, the Chief wrote a letter to the Region about how impressed she was by the team.
- Membership numbers are down again this year. Region needs to build membership.
- Need to find a 2011 RS for the Region as this will be the last year Ada is able to serve as RS. Need to start training in 2010, so the transition is easy for the Region.
- National Youth Congress – Elizabeth Fite served as 2009 NYC.

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## **B. Treasurer Report (Attachment 4)**

Nancy Thrasher, South Region Treasurer presented the current status of the South Region accounts.

- The Region has 2 accounts: checking and marketing accounts.
  - Checking \$21,040.98
  - Educational Account MM - \$22,016.10\*
  - Total \$43,057.08

\* Up to 5% can be taken from this account per year for Instruction. These funds will be used for the Bud Hawley Clinic.
- Nancy needs club addresses, so she can route any checks from the Region to Clubs. Currently she has two outstanding checks from clubs which have not cleared.
- Reminder: Clubs that pay instructors more than \$600.00 annually are required to send a Form 1099 to that instructor at end of calendar year. You can split out travel and expenses from the payment of actual instruction.
- ePost Card. (Attachment 5)  
Very important for ALL clubs! MUST file to the IRS annually. Very simple. This may affect the National USPC Not-for-Profit Status. This must be done annually by May 15.  
*Motion: To accept the reports*  
*Approved: Unanimously*

## **C. Vice RS – Instruction & RIC (Attachment 6)**

Lee Ann Gilson, South Region, VRS – Instructor reported on the year.

- Strongly encouraged clubs to send all upper level members to the February 2010 Prep Piedmont hosts. All C2 and up.
- For those Riding – urge C1s and up to go to Preps. In cases of over registration, preference will be given for those actually rating in the year and C3+ candidates.
- Most difficult item about Preps is budgeting, since the NE's are charging \$400.00 per day plus travel and food.
- Lee Ann would like to applaud the HB candidates in August. They were really prepared.
- 20 Maximum at a rating with 2 NE's.
- Candidates must attend a regional rating – suggested once 12 months within testing date.
- Reminder: If you need to cancel or move your National testing date, you must contact the National Office and cc the Regional VRS for instruction.

## **D. Horse Management Organizer (HMO)**

Brenda Yikes, South Region HMO reported on the year.

- HM went well this year.
- Yeah to all the kids who attended Championships. All who went came home with a HM ribbon, which is difficult to do.
- Would like to implement a HM Point Person at the club level. This Point Person will be the key contact for HMO to contact with updates and changes related to HM.
- Stole an idea from Rio Grande this year and plan to give all HM assistants a HM handbook.
- HM overall seemed more relaxed this year. Feel there is more clarification and that the expectations are known by the kids.
- Wants to get more education out regarding HM training for assistants and apprentices.
- We need new 2010 assistants. Will plan to use the same format where an apprentice is paired with an experienced assistant.
- New 2010 HM Rulebook expected to be published soon. Sally Young was very involved with the changes and formatting of the rule book again this year.
- There was a proposal for positive HM points at Rally. This proposal is currently in beta test for 2010. Our Rallies will be based on the negative point system, as it has been.
- Safety prior to meeting is critical. Please begin asking one question related to their standard during the safety check; just one so that the member can get used to answering the questions related to standards.
- Recommended prior to mount meeting beginning to conduct a "jog out" so that members get use to jogging their mount at rallies.

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### **HMO Report, continued**

- Propose doing a video instruction of HM techniques and rules. Mary from Wings will see if she can get IS assistance with this idea.
- Brenda wants a separate HM clinic outside of EBTH with the assistants. A "House Warming" HM party.
- Cell phone at champs was tested. The use of cell phone at rallies has been allowed in the HM 2010 rulebook. A few in the club felt the use of cell phones was a problem at Championships. It is important to set the expectations at the club level for its use by members and especially parents.

### **7. RS Led Discussion**

- Parents need to go to the rulebooks for clarification.
  - Major issue with helmets. Clubs need to check helmets to ensure they meet HM standards at mounted meetings.
  - Patty Aickelin recommended Dr. Jean Cibula, MD, from Florida, who will come to your meetings to give a seminar on helmet use and head injuries.
- The South Region needs a "Webmaster" to bring the region website up to date.
  - Volunteer Rebekah Turk
- National Fund Raising. The club dues are not enough. There are people who donate to the pony club. You can donate to specific funds.
  - Example: Susan Dykstra went to USEA Instructor Training with a USPC grant.
- Club Level Rating. In binder is a helpful guide to club level ratings. (Attachment 7) There are many questions on the guidelines. The DC is responsible for the club level rating and following the standards of proficiency. Ratings need to be at a one day session not covered over several meetings.
- Club Sponsors. In binder is a helpful hint on what a sponsor is and the rules governing the annual sponsors meeting. (Attachment 8)
- USPC Website has been updated with new resources. HM & Rating resources have lots of "how to". Forms are now under publications.
- Region and DC Digest is a valuable tool. All new DC's should use this for communication. Ada plans to send out all regional communication to the South Region Digest 2010. (Attachment 9)
- 2010 Medical Release is not yet available.
- Vote on if all club should send in member 2010 Medical Release forms with club packet or if clubs should send in Medical Release with rally, prep or rating?  
*Motion: to send in Medical Release forms as needed since information can change.*  
*Approved: Unanimously*
- Safety Committee (Attachment 10)
  - Accident and/or injury report should be completed on all accidents. Even if rider has a fall and continues to ride. If volunteer has an accident please report on injury report.

### **8. Old Business**

None

### **9. Election of 2010 Officers** (Attachment 11)

The nominating committee presented the following slate of 2010 officers:

- |  |   |
|--|---|
| ▪ Regional Supervisor                    | ▪ Ada Holley                                      |
| ▪ Vice Regional Supervisor – Activities  | ▪ Ellen Davis, Cahaba and Willie Johnson, Atlanta |
| ▪ Vice Regional Supervisor - Instruction | ▪ Katie Fite, Piedmont and Sarah van Os, Cahaba   |
| ▪ Secretary                              | ▪ Karen Thompson, Hilltoppers                     |
| ▪ Treasurer                              | ▪ Nancy Thrasher, Hilltoppers                     |

Vote to approve Willie Johnson to serve as Vice RS and DC of Atlanta PC.

*Motion to accept the slate of officers as presented and Willie Johnson filling both roles*  
*The motion to accept the slate of 2010 officers as presented passed unanimously*

Ada Holley, RS introduced the 2010 HMO and RIC Positions:  
Regional Instruction Coordinator – Susan Dykstra, Hoof Prints  
Horse Management Organizer, Brenda Yike

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## 10. Election of 2010 Nominating Committee

The following individuals were nominated to serve on the committee to nominate the officers for the 2011 slate of officers.

- Lisa Castaldo, Pinchona
  - Sally Young, Woodbine
  - Joyceann Solomon, Hilltoppers
- Motion to accept the nominating committee*  
*The motion was accepted unanimously*

## 11. Meeting Adjournment

Ada Holley, RS adjourned the meeting at 12:00 p.m.  
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## 1. Call to Order by 2010 Regional Supervisor

Ada Holley, 2010 Regional Supervisor USPC South Region, called the meeting to order at 12:40 p.m. Motion to move Treasurer Discussion to the beginning.

## 2. New Business

### A. Financial Planning – 2010 Budget (Attachment 12)

- Nancy Thrasher, South Regional Treasurer, presented a proposed 2010 budget. There was discussion concerning some of the line items.
- Recommend we keep the Regional offset to hosting club expenses for Rally from the checking balance.
- Funding allocated to increase the Prep instruction to help offset the cost for instruction and fees to get the NE's to South Region for preps.
- \$1500.00 will be taken from the general checking to offset Preps – will increase overall budget to \$2500.00.  
*Motion to accept*  
*Approve: Unanimously*
- NYC – Ada Holley would like to increase available funds to send both candidates for current and future years. Nancy will offset from the Travel fund account pending the RS does not use the available funds.
  - Overall budget \$20576.00
  - Overall Expenses \$20576.00
- Katie Fite made a motion to move \$10,000 over to a brokerage account from checking.
  - Nancy suggested \$5,000.00 to a bond which would receive 5% interest from the \$11,000 in money Market Amount.
- Regional Dues:
  - Dues \$20.00
  - Prorated \$27.00
  - Vendor \$25.00
  - Rally Surge Charge \$5.00
  - Late Fee after 11/15 \$10.00
- Nancy Thrasher will request addresses from each club DC to send check refunds to clubs.  
*Motion to accept Budget as amended.*  
*Approved: Unanimously*

### B. Announcements and National Programs

- National Youth Congress – For 2010 Amanda Thompson is selected as Region Delegate. Antonio van Os is the second delegate and we are hopeful both candidates can attend. (Attachment 13)
- TJ Noe Scholarship is available for \$500.00 for Senior HS Student or Freshman in college
- Visiting Instructor Program
  - Upper Level Members apply to instruct over the country
  - Amanda Thompson was an instructor and went to Alaska in 2009.
- Championships need hotel rooms reserved now – there is a golf tournament which conflicts. July 29 – August 1, 2010 are the champ dates.
- Developing Rider will be available at SJ Rally again. Very successful 2009.

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### ***Announcements and National Programs, continued***

- Evening Affidavits are required for those members that want to qualify.
- Riding Centers Program – have one center in Alabama and is working very well.
- Horsemasters Program - Springstone Center interested in beginning a program
  - Adult Pony Club
  - Attach to Region and not club specific
  - Awards are Bronze, Silver and Gold levels
  - Can participate at regional rallies and preps

#### **C. Rally Information**

- Sharing mounts at rallies for D level is accepted.
  - Turnout for the pony goes to both riders and the individual riders turnout goes to their formal.
- New 2010 HM Rulebook available

#### **D. Upper Level Preps**

- Open to C-1 rated members and older

#### **E. National Testing**

- 2010 Information Sheet, <http://www.ponyclub.org/forms.php#T>
- Ada Holley will need 15 days prior to application due date to process form. Applications due to Ada on the first of the month the applications are due to the National Office.

#### **F. USPC Annual Meeting (Attachment 14)**

- Jan. 27-31, 2010, Houston, TX

#### **G. Club Policies – must agree with new USPC By-Laws**

- New term for Sponsors
- Discussion of what a Member in Good Standing is
- All club policies need to be reviewed and approved every year
- Be sure that measures set in policy can be met for all members

#### **H. Club rating update forms**

- Cannot require anything more than the standard requires
- Can require member be in good standing.

#### **I. Region Best practices**

- Amy Pasko from Piedmont discussed their club using PayPal to process annual dues. All members were able to enroll and pay online.
  - One negative is that PayPal charges \$3.00 per transaction
- If you need a non-profit letter, Karen Wynn at USPC will be happy to send one for your club to use.
- Careful with debit cards; Ada suggested you check it out prior to getting one. Must keep a detailed paper trail of any transactions charged.

#### **J. Region shirts and logo items**

- Jennifer Hood will coordinate ordering shirts again. Clubs may order region items direct from Lands End.

### **3. Other Old Business**

None

### ***Break 2:33***

### **4. Call to Order 2:54**

## 5. Other New Business

### Calendar Planning – Activities & Instruction

|   |  |  |
|---|--|--|
| February 6-7, 2010  | HM/EBTH/QUIZ                                   | Coweta County Fairgrounds, Newnan, GA<br>Woodbine Hosting<br>Cahaba to plan & set up Mega Room   |
| February 13-14, 2010  | HB/HA Prep                                     | Athens, GA<br>Piedmont Hosting   |
| March 6-7, 2010   | C3-A Prep                                      | Black Jack Farms, AL<br>Cahaba Hosting   |
| April 10-11, 2010   | Eventing Rally                                 | Poplar Place Farms, Hamilton GA<br>Atlanta Organizer<br>Cohutta Highlanders in charge of Show Jumping<br>Pine Trace in charge of Cross Country |
| May 8, 2010   | Dressage Rally                                 | GIHP, Conyers GA<br>Hilltoppers Hosting  |
| May 9, 2010   | Games Rally                                    | GIHP, Conyers GA<br>Piedmont Hosting<br>Hilltoppers Assisting  |
| June 12-13, 2010  | Show Jumping Rally                             | New Facility in Auburn AL<br>Pinchona Hosting  |
| June 14, 2010   | Clinic   | Auburn, AL<br>Pinchona & RIC Organizing  |
| June 26-27, 2010  | C3-B Rating                                    | Fort Rucker, AL<br>Wings Hosting   |
| August 7, 2010 1 <sup>st</sup> choice<br>July 17, 2010 2 <sup>nd</sup> choice | HB Testing                                     | Springstone Center, AL<br>Springstone Hosting  |
| October 16-17, 2010   | Upper Level Riding Prep (Riding only)          | Ashland Farms, Covington, GA<br>Hilltoppers Hosting  |
| TBD   | Standards & Rating Clinic<br>Bud Holley Clinic | Garrett Coliseum, AL<br>Midland Hosting<br>Hilltoppers Assisting<br>Pinchona Hospitality   |

*Motion to accept the calendar as created  
Approved: Unanimously*

## 6. Wrap up and Meeting Adjournment

- Ada Holley adjourned the meeting at the 5:40 p.m.
- The Annual Regional Council Meeting with the election of officers will be held November 6, 2010 in Peachtree City, Ga.

Respectfully submitted,



Sally Young  
Secretary, 2009 South Region  
November 7, 2009